



**Dr.Pratishtha Pandey**

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भारतसरकार  
विज्ञान और प्रौद्योगिकी मंत्रालय  
विज्ञान और प्रौद्योगिकी विभाग  
टेक्नोलॉजी भवन नया महरौली मार्ग  
नई दिल्ली- 110016

Government of India  
Ministry of Science & Technology  
Department of Science & Technology  
Technology Bhawan, New Mehrauli Marg  
New Delhi - 110016

SR/FST/LS-I/2022/1021

19 December 2022

Subject: Proposal under "FIST Program - 2022" [TPN - 83739]

Dear Sir,

Kindly refer to the captioned proposal submitted by your Department/ Centre/ College for support under the FIST Program of DST. I am pleased to inform you that the proposal has been favorably recommended in Level B category by the DST, based on the recommendation of the FIST Advisory Board (FISTAB). The details of the recommendation for 5 years duration of the project are given below:

**To augment the research facilities in the Department**

E – ₹117.0L [Ultracentrifuge- ₹65L; Refrigerated Centrifuge- ₹13L; Milli Q Water Purification System- ₹12L; Microplate reader- ₹12L; Fluorescent Microscope- ₹15L]  
IF – ₹9.0L [Site Preparation/ Lab Renovation]  
NW – ₹6.0L [To setup a Computer Lab]  
IRD – ₹2.0 L (to be identified)  
SSR – ₹1.0 L (Activities like Workshops, Seminar)  
M – ₹15.0L  
Total: ₹150.0 Lakh

It may be noted that the allocations indicated now above with respect to any Equipment or any other budget heads are the Upper Limit of the Budget as they are purely based on recommendations. However, Department shall now finally firm-up specifications/ configurations of each Equipment, Computational & Networking facility in Computer Lab, Infrastructure Facility as recommended above to be acquired by the Department/ Centre/ School/College and actual cost of this project shall be firmed up based on these inputs from you. The support for the 'Maintenance' will be provided as per norms under FIST Program. The type of equipment and its specifications/ configurations finalized now by the Department/ Centre/ School/ College would not be possible to change during the course of implementation of the said project. For enabling us to process the case further, including the release of 1<sup>st</sup> installment of grant now, you are requested to please upload the following documents you are requested to please upload the following documents by 31<sup>st</sup> December 2022 only through e-PMS web portal of the DST using the registered USER ID and PASSWORD:

- Valid quotation for each of the recommended equipment (CIF value) for support. Please ensure that the budgetary cost is not an inflated one with respect to its specifications given. In case, the recommendation shows Equipment list is "to be identified & prioritized", please submit quotations of the identified & prioritized Equipment only. **Teaching Aids like LCD Projector, Smart Boards etc. are out of scope of FIST support and shall not be projected by the Department/ Centre/ School/ College.**
- Quotations with detailed plans for implementation of the 'Networking and Computational Facilities' (NW) under the support as per guidelines mentioned in the Terms and Conditions of DST-FIST Program available at the Website:www.fist-dst.org.
- Budgetary quotes from suppliers along with details & their cost estimates of Items/ activities recommended & proposed under 'Infrastructure Facility' which includes the list of Books, Lab renovation etc..
- Detailed plan of extending the recommended facilities for utilization by nearby industries and must include the cost of sample preparations and other peripherals towards seeking the allocated amount under IRD budget head for undertaking analysis of the industrial samples.
- Identify the activities pertaining to the Scientific Social Responsibility (SSR) to be conducted, and hence, provide a detailed plan with cost-wise details to undertake each of such activities

The Department/ Centre/ School or College who have already enjoyed support earlier under FIST Program and recommended for **Repeat Support** now, shall need to complete all formalities i.e. **submission of Project Completion Report, Audited Financial Statements, Refund of unspent funds etc.**, for the previously supported project under DST-FIST Program. Process towards releasing the grants to such Department/ School/ Centre would not be possible to initiate without completion of all formalities for the previous project. **Blank Format** toward closure of previous project is also available at the Website: [www.fist-dst.org](http://www.fist-dst.org)

**Department/ Centre/ School/ College are also requested for uploading all documents (whichever is applicable) as a single PDF file through e-PMS web portal by 31<sup>st</sup> December 2022 in the following order:**

Sr. No.	For PG Colleges under Level A and Department/ Centre/School at the University/Academic Institute under Level B category	For Department/ Centre/School at the University/Academic Institute under Level C and Level D category
1	List of the Major & Minor Research Equipment with Cost (₹) and Quotations (one for each equipment)	List of the Research Equipment with Cost (₹) and Quotations (one for each equipment)
2	Items for Networking Lab with cost (₹) and quotations	Not Applicable
3	Items for Infrastructure including quotations for lab renovation, any other item and list of Books with Cost (₹), as applicable	Items for Infrastructure including quotations for lab renovation, any other item, as applicable
4	Cost of sample preparations and other peripherals towards seeking the allocated amount under IRD budget head for undertaking analysis of the industrial samples	
5	Cost-wise list of activities pertaining to the Scientific Social Responsibility (SSR) to be undertaken	
6	Duly signed copy of Terms & Conditions	
7	Composition of Project Implementation Group (PIG)	
8	Details of Public Financial Management System (PFMS) registration of the University/ Institute for Scheme: Science & Technology Institutional and Human Capacity Building (Code 1817).	
9	Undertaking and Details of Bank A/c (Guidelines and OM attached) to align your organization with the CNA system, For more details please see the link : <a href="https://dst.gov.in/sites/default/files/DST%20Scheme%20%5B1817-STIHCB%5D%20-%20CNA%20Particulars.pdf">https://dst.gov.in/sites/default/files/DST%20Scheme%20%5B1817-STIHCB%5D%20-%20CNA%20Particulars.pdf</a>	
Documents (in PDF) to be submitted for the previously supported project (if any) under DST-FIST Program (Formats at <a href="http://www.fist-dst.org">www.fist-dst.org</a> )		
1	Project Completion Report	
2	Brief Summary of FIST support (not for 1st time supported Departments/ Schools/ Centres/ Colleges)	
3	Audited Financial Statements	
4	Receipt generated after refund of unspent funds and accrued interest (if any) at the Consolidated Fund of India (CFI) through NTRP i.e. <a href="http://www.Bharatkosh.gov.in">www.Bharatkosh.gov.in</a>	

Please do not send these documents in parts or by e-mail at the last moment. Incomplete documents submitted by any Department/ Centre/ School/ College would be unable to process for releasing grants. Kindly send the above information along with acceptance for taking up the project at the earliest to enable us to process the project for release of grant. In case we do not receive the abovementioned documents/ information within 31<sup>st</sup> December 2022, it would be presumed that the Department/College is not interested in this project and the offer would automatically stand withdrawn. **Kindly Submit all the above-mentioned documents through e-PMS Web portal only.**

Any further correspondence may please be sent directly to my colleague, Dr. Arindam Bhattacharyya, Scientist 'F' (E-mail: [a.bhattacharyya@nic.in](mailto:a.bhattacharyya@nic.in); Phone: 011-26590539) who will be handling the project henceforth. I shall remain accessible to Dr. Arindam Bhattacharyya for all project related matters, in case there is any such need on his part.

With best regards

*Pratishtha Pandey*  
(Pratishtha Pandey)

To,  
Head of the Department,  
Department of Zoology,  
Guru Ghasidas Vishwavidyalaya, Koni,  
Bilaspur-495009, Chhattisgarh



द्वारा सहायता प्राप्त:

अनुसंधान एवं विकास अवसंरचना प्रभाग  
विज्ञान और प्रौद्योगिकी विभाग (डीएसटी)  
भारत सरकार

SUPPORTED BY:

R&D INFRASTRUCTURE DIVISION,  
DEPARTMENT OF SCIENCE & TECHNOLOGY (DST),  
GOVT. OF INDIA

**सार्वजनिक सूचना**

**PUBLIC NOTICE**

- अनुसंधान और विकास अवसंरचना प्रभाग डीएसटी द्वारा फिस्ट और पर्स सहायता वाली सभी सुविधाएं/उपकरण वैज्ञानिकों एसएंडटी संगठनों स्टार्टअप एमएसएमई अन्य विनिर्माण/अभियांत्रिकी उद्योग आदि देश भर में प्रभार के आधार पर खुले और सुलभ हैं।

ALL FACILITIES/ EQUIPMENT OF FIST & PURSE SUPPORT BY R&D INFRASTRUCTURE DIVISION, DST, ARE OPEN AND ACCESSIBLE TO SCIENTISTS, S&T ORGANISATIONS, START-UPS, MSMES, OTHER MANUFACTURING/ENGINEERING INDUSTRIES ETC., **ON CHARGEABLE BASIS** ACROSS THE NATION.

- सभी सुविधाओं/उपकरण से संबंधित जानकारी [इस लिंक पर उपलब्ध है](https://www.istem.gov.in) और कृपया वेबसाइट देखें।

ALL FACILITIES / EQUIPMENT RELATED INFORMATION ARE AVAILABLE ON [HTTPS://WWW.ISTEM.GOV.IN/](https://www.istem.gov.in) & PLEASE VISIT THE SITE.

- आप फिस्ट उपकरणों/सुविधा केन्द्र से संबंधित सहायता केन्द्र/विभाग के प्रमुख/फिस्ट और/अथवा पर्स सुविधा/परियोजना के समन्वयक से मांग सकते हैं।

YOU MAY SEEK FOR HELP/ ASSISTANCE RELATED TO FIST EQUIPMENT / FACILITY FROM **HEAD OF THE CENTRE / DEPARTMENT/ COORDINATOR OF THIS FIST AND/OR PURSE FACILITY / PROJECT.**

- फिर से कोशिश करें: - यदि आपको वह उत्तर नहीं मिला जो आप पहले चाहते थे तो उचित समय अंतराल के बाद फिर से कोशिश करें।

**TRY AGAIN:** - IF YOU DIDN'T GET THE REPLY YOU WANTED THE FIRST TIME, PURSUE YOUR QUERY AGAIN AFTER AN APPROPRIATE INTERVAL.

- हम सब अपना कार्य करें और अगर यह काम नहीं किया गया तो आप विभाग प्रमुख/फिस्ट और/अथवा पर्स सुविधा केन्द्र/ परियोजना के समन्वयक संगठन प्रमुख प्रमुख आर एंड डी अवसंरचना प्रभाग डीएसटी एवं सचिव डीएसटी को ई-मेल के माध्यम से अवगत कराने वाली अच्छी पद्धति का अनुपालन कर सकते हैं।

LET'S ALL DO OUR PART & IF IT DIDN'T WORK-OUT, YOU MAY FOLLOW GOOD PRACTISE OF INTIMATING THROUGH EMAIL TO **HEAD OF THE DEPARTMENT/ COORDINATOR OF FIST AND/OR PURSE FACILITY / PROJECT; HEAD OF ORGANIZATION; HEAD, R&D INFRASTRUCTURE DIVISION, DST AND SECRETARY, DST.**

## Complete Instructions to Implementing Agencies (IAs) on CNA Fund Flow

This has reference to the latest directive towards implementation of the CNA model of flow of funds as per directives of the Dept. of Expenditure, GoI. In this regard and vide DoE (Min. of Finance, GoI) OM F. No. 1(18)/PFMS/FCF/2021 dated 09<sup>th</sup> March 2022; DST OMs No. DST/PRAO/TSA/01/2022/498 dated 21<sup>st</sup> September, 2022 and MST/PRAO/TSA/Model 2/2022-23/682 dated 22<sup>nd</sup> November 2022, the following are needed to be undertaken by your organization as mentioned below:

1. As mentioned at Para 3 of the attached DST OM, a Zero-balance A/c [Preferable Name of A/c: Organization Name-STIHCB (1817) Scheme] is required to be opened to operate as a Sub Agency A/c at an institutional level (i.e. your organization) in Bank of Maharashtra. The Bank Mandate Form may be filled-up and sent to [project-consultant1@tdb.gov.in](mailto:project-consultant1@tdb.gov.in) with cc to [accountofficer@tdb.gov.in](mailto:accountofficer@tdb.gov.in)

**Kindly note for the organizations who do not have nearby branches, the Bank of Maharashtra is opening accounts centrally from Delhi.**

**In case, an account has already been opened in the Bank of Maharashtra and also mapped at PFMS, then please refer to Point No. 3 below.**

The details of contact persons for opening of Subsidiary SB Account in the Bank of Maharashtra is given below:

Mr. Harinder Singh, Sr. Manager,  
Business Development Officer,  
Government Business Cell, Delhi,  
Bank of Maharashtra,  
Landline: 91-11-23730887/ 88  
Mob: +91-9711324978  
Email: [bdo\\_del@mahabank.co.in](mailto:bdo_del@mahabank.co.in)

In view of the above, you are requested to kindly furnish the information as mentioned in the Table below and mail it to Mr. Harinder Singh at [bdo\\_del@mahabank.co.in](mailto:bdo_del@mahabank.co.in) and also get in touch with the contact person/s from Bank of Maharashtra and inform if any branch of Bank of Maharashtra is at your convenient distance or get a Subsidiary SB Account opened at a branch as designated by the Bank itself and complete the process of opening the Bank A/c at the earliest.

Name of Agency (IA)	
Registered Office Address	
Name & Designation of Nodal Officer	
Mobile No. of Nodal officer	
Mail id of Nodal officer	

### 2. Mapping of the Bank A/c at PFMS:

While mapping of the new Bank A/c opened with the Bank of Maharashtra at PFMS you need to select 3<sup>rd</sup> option in PFMS which is 'I will receive funds from this agency' in place of Central Government. There you need to mention the Unique Code 'TDBDST' and select TDB as the organization. While mapping, your organization also needs to select account type as zbsa / czba. Following the same, send your PFMS mapping request for approval to us at [project-consultant1@tdb.gov.in](mailto:project-consultant1@tdb.gov.in) with cc to [accountofficer@tdb.gov.in](mailto:accountofficer@tdb.gov.in) after completing the necessary formality in PFMS portal. Specifically, you need to provide the below details to us for approval:

Name of Account:  
Account No.  
IFSC:  
Institution Name  
Screen shot of the PMFS portal from My Schemes.

The above details should be vetted by the competent authority of the beneficiary institution.

### 3. Remitting of unspent balance available indifferent projects under DST Scheme [1817]:

In case, an account has already been opened in the Bank of Maharashtra, then the currently available unspent balance in the said A/c need to be ensured to have zero-balance by returning back the entire unspent amount to the Central Nodal Agency (CNA) A/c and the same intimated back to us. In addition, the Organization also needs to return back the entire unspent balance against all projects under implementation w.r.t. the Scheme "S&T Institutional and Human Capacity Building [Scheme Code 1817]" to the CNA A/c with intimation to us, as per the details given below:

Scheme Name:	Science and Technology Human and Institutional Capacity Building
Scheme Code:	1817
CNA Name:	Technology Development Board (TDB)
CNA A/C No:	60414917022
CNA IFSC:	MAHB0000593
CNA Branch:	Press Enclave, Saket, New Delhi

The entire amount would be forthwith assigned back immediately to the CNA A/c by our Program Division and a Reassignment Order to this effect would be issued to indicate about the reassignment of the entire unspent amount as deposited by your organization. **It may be kindly noted that this process is a one-time requirement that is needed to align your organization with the CNA system.**

### 4. Undertaking and Project-wise details of the unspent balance remitted back:

An undertaking having the project-wise details of the unspent balance available under the Scheme "S&T Institutional and Human Capacity Building (STIHCB) [Scheme Code 1817]" needs to be submitted while depositing back the entire said amount into the CNA account (both Annexure 1 and 2).

### 5. Document needed to submit to DST/ TDB:

After transferring the entire unspent balance amount from your current Bank A/c to the CNA A/c (as mentioned at Point No. 3 above) to achieve zero balance, the necessary undertaking as mentioned at Point 4 above needs to be sent to us (email of concerned PD Scientist).

### 6. Details of Checker and Maker at PFMS:

After you have opened a zero balance subsidiary account with bank of Maharashtra for receipt of funds, it may be kindly noted that instead of any physical fund transfer in your account there will be only a limit assignment as per sanction order, issued to you. To utilize the assigned limit, institution / PI would require Maker and Checker ID. Maker and Checker are two persons preferably from finance / accounts office of the institution who will operate the PFMS for utilization / transaction of the assigned limit. The Maker and Checker will be created by CNA (TDB) based on the details provided by your organization. The details required to create maker and checker are:

Name  
Email Id  
Mobile No.  
Institution Name  
Account no.  
IFSC

The above details will be required separately for maker and checker. Once the details are received by TDB, they will create the user credentials of Maker and Checker following which Maker and Checker of your organization would receive an email with a link to complete one time registration process. After the registration is done at your end by your designated Maker and Checker, CNA TDB would approve the same. Once approval by CNA TDB, the Maker and Checker of your organization may login and start transacting as per attached work flow.

Since the **DST Scheme "S&T Institutional and Human Capacity Building [Scheme Code 1817]" has several Sub-schemes (Annexure - 3)**, it is possible that this exercise (for DST Scheme 1817) is already under consideration by your organization and in such a case, kindly email us a PDF copy of the said undertaking as an attachment, as soon as the same is available with you.